



Cashing in on Fieldwork Coordination:
Why a Solid Foundation Matters

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### Disclosures

Nothing to disclose



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Objectives	
Analyze tools used to support students and fieldwork educators (FWEds)	
Identify the return on investment of a coordinated FWE structure	
Determine ways to cultivate FWEds at their site and/or within their program	
Reflect on their role in the FWE program and identify opportunities for growth	
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SPECTRUM HEALTH	
Agenda	
Prior State	
Structure	
Communication	
Tools	
Return on Investment Cultivation of Fieldwork Educators	
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Prior State	_
Lack of formal structure prior to 2016	
Numerous points of contact for Academic Fieldwork Coordinators (AFWC)	
Unknown orientation/onboarding requirements	
Poor compliance with requirements and lack of process to track adherence	
Orientation and expectations varied from student to student, fieldwork educator to educator	
SPECTRUM HEALTH	

	Prior State		
	What is your prior state?		
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		SPECTRUM HEALTH	
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	Prior State		
	Identifying your prior/current state is key to developing Know what is expected and required	goals	
	Human resources, regulatory, site, school		
	Consistency, efficiency		
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	Agenda		
	Agenda Prior State		
	Prior State Structure		
	Prior State Structure Communication		
	Prior State Structure Communication Tools Return on Investment		
	Prior State Structure Communication Tools		
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	Prior State Structure Communication Tools Return on Investment	SPECTRUM HEALTH	

	Structure		
	5 Contacts		
	<ul><li>3 PT (Inpatient/Outpatient/Home Care)</li><li>3 OT (Inpatient/Outpatient/Home Care)</li></ul>		
	<ul><li>1 SLP</li></ul>		
	<ul><li>Based on service line</li><li>"Site Leads" at each location as able</li></ul>		
l	Leaves student with 2 additional supports outside their	AFWC and	
	fieldwork educator		
	10	SPECTRUM HEALTH	
	Structure		
	Coordinators are initial point of contact for student  Make sure all documentation, orientation, compliance p	ionen ara dana	
	Coordinate with other internal departments to streamlin		
	Manage tracking	·	
	Site leads manage day to day operations with student		
	Complete onsite orientation when able  Manage job shadows	2	
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	Agenda		
	Prior State		
	Structure		
	Communication Tools		
	Return on Investment		
l	Cultivation of Fieldwork Educators		
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	Communication		
	Communication	•	
	AFWC communicates directly with clinical coordinators		
	Clinical coordinator communicates with site leads when	able, directly to	
	therapists when needed or no site lead	•	
	Disperse needed communication, filter to not overwhelm	1	
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	Communication		
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	Value to all parties involved	,	
	Impossible for one person to know every site in and out		
	E-mails can be daunting	•	
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	Agenda	•	
	Prior State		
	Structure	•	
	Communication		
	Tools		
	Return on Investment		
ı	Cultivation of Fieldwork Educators		
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# Tools Developed Using Information from the AOTA Fieldwork Educator Certificate Program and APTA Clinical Instructor Program Clinical experience Coordinator/educator needs Reservation Tracking Form Check Ins Early on, Mid-Term and Final FWEd and Student Exit Interview completed via phone with student

## Check Ins



# Objectives

Comparisonal Therapy OTE (event in Acute Care

Control Control

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# Weekly Feedback Forms

Accountability and self reflection
Allows student and FWEd to
develop goals and dialogue
Tracking progress



leekly Feedback For	ms spectrum health	
Weekly Stud	Sent Feedback Form	
Student Name: Cor. Clinical Instructor No.	(A.S.) eras Reyot Say	
Date and Week of C Their static can be said Cl. and stateful. The says with Cl. Contact	Biniss Dipremess Aprodor P. 2017 - 3664 8  The Strangerson and errans once communication between their early department on entering of their mines, cycledic, and entering the strangerson of their strangerson of their mines, cycledic, and entering their strangerson of their stranger	
Describe what even	LANE DEL AVER	
Accessed control of Galley factor with a Kindle or socialism Deposition areas as it	it prilice for a ring grown 3.  "A prilice for a ring grown 3.  "A prilice for a fill for a prilice grown 3.  "A prilice grown 4. The grown and the grown 4.  "A prilice grown 4. The grown 4.  "A prilice grown 4.  "A pri	
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Were annie from In Official - pUR all dans	us week, mad? If not, what is the about to meet these appair?  10-20 weeker and this i part to one a patient white a the along	
List posits for next :  1. So adjusted for 6,	5-28 minor and this 7-pd Co are spilled with 6-bit sping  The spilled of the spil	
2 (bound off relation to 40)	in 20 minutes on filter — consistencial materials 200 minutes for the standard on the contract of the contract	
	of high from any patronetic 1995 of the time four principles by the order of the time four entirests, and states experiences consistent most four states.	
Sixotherm & Date:	Con Julia, 67979 Orașon Sun MISAIII	
ird Party Feedback	Forms	
Worker Feedback Form	Patient/Client Feedback Form  Putient/Client First Nume:	
nt Name:	Student Name:	
Time of Treatment Session: Client Initials:	Dute/Time of Treatment Session:	
be the context of the session/supervision:	Do you feel that your therapy goals were addressed during the treatment session?	
were the positives of the session?	Did you enjoy the session? Whyor why not?	
ou have constructive feedback?	Would you change anything about the session?	
there any safety concerns during the treatment session?	Did you feel there were any safety concerns during the treatment session?	
	Additional feedback for the student:	
tional feedback for the student or clinical instructor:	Additional Recipiack for the student:	
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Treatment			
	Treatment Plan  Patient Initials: Diagnosis		
	Precautions:		
	Transfer Status: Interventions:	•	
	Goals Addressed:		
ı	Estimated Length of Time: Treatment Environment:		
	Position for Treatment:		
	Grading up:		
25	Grading down:	SPECTRUM HEALTH	
Chart Revie	2IW		
Onar Royk	SPECTRUM HEALTH		
	Wheels the patients birthday?		
	Whatla the primary disprosts?		
	Who does the patient line with?	•	
	What equipment does the patient have at home?  What we their weight bearing/lativity precusions?		
	What is their goal level for lower body desping?		
	What is the patient's most recent blood pressure?		
	What is the plan flur nest widt?  What idd the patient do yestenday? (In general is fine)	,	
26		SPECTRUM HEALTH	
		•	
Chart Revie	ew/Documentation		
	Rm         Pt           TIME IN		
		•	
	PMH: Home Set Up:		
	Equipment:		
	PRE   ACT   POST	•	
l .	BP Sp02 02		
	PIG2 PEEP		

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Vide	eo Obse	rvation Rev	view Forr	m				
	Video Chaervetten Questions  1. Surervery of evaluation of	your eappart with patient:	4. Summery o	f evaluation of your treatment interventions				
	2. Summary of evaluation of	your body mechanics:	S. Surresury o	f evaluation of your activity analysis/grading	ofintervention			
	3. Summery of evaluation of	your body language:		things you noticed while observing your tree you could improve on? position things you noticed while observing dodo?	etment session on			
28					SPECTRUM HEALTH			
Criti	ical Incid	ent Report						
Citt	Critical Incident							
	Student's Name:  Evaluator/Observer:  Record each entry of	Sign	nature conforming review:					
	Date and Time Student's Initials: Evaluator's Initials:	early, concisely and without int Situation / Background	Behaviors	Consequences				
	Evaluator's initiate: Student's Initiate: Evaluator's Initiate:							
	Student's Initials:				4			
23	Evaluator's hittals:				SPECTRUM HEALTH			
Ane	cdotal R	Anecdotal Record Recognition or Constructive Feedba	ack					
		Student:	Date:					
		Setting (place, people involved, atmosphere) Student's action or behavior:	phana, etc):					
ı		Evaluator's interpretation:						
		Student's Signature:  Evaluator's Signature:						
30		Student's Comments:			SPECTRUM HEALTH			

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Clinical	Instructor	Course

Offered semi-annually

Multi-disciplinary

Teach how to use tools/what to expect Problem solve, answer questions





# What's in your toolbox?

What ideas do you have that I didn't list?

Break up again in your groups to discuss potential tools you can modify or start to implement – write it down on your planning sheet!





### Agenda

Prior State

Structure

Communication

Tools

Return on Investment

Cultivation of Fieldwork Educators



	Return on Investment - Cost	
	FTE allotment	
	Productivity allowances	
	Notepads	
	Get to know you lunch	
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	Determined by a track of Olivinal	
	Return on Investment-Clinical	
	Increased employee satisfaction Increased FWE satisfaction <sup>3</sup>	
	Decreased time away from teaching Increased productivity of instructors <sup>1,2</sup>	
	Decreased orientation time for new hires	
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	Return on Investment- Academic	
	Increased presence in academic community, potential for	
	research/presentations Increased student placements due to less work on educators	
	Decreased cancellations Ease of communication	
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	How will you invest?	
	Every investment has a cost, so how will you advocate for the change	
	you want to make?	
	What are the benefits you see and who do you need to talk to make this happen?	
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	SPECTRUM HEALTH	
	Agenda	
	Prior State	
	Structure Communication	
	Tools	
	Return on Investment	
	Cultivation of Fieldwork Educators	
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	Cultivation of Fieldwork Educators	
	Refine and develop educators using tools	
	listed Accumulate educators through creative	
	uses of staff/space and by decreasing burden	
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	Cultivation of Fieldwork Educators-How	To	
	Staff therapist		
	Supervisor/Manager/Director		
	Academic Fieldwork Coordinator	•	
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	40	SPECTRUM HEALTH	
	Rome wasn't built in a day		
	Look over your notes –		
	zook over your motor	•	
	Where are 2 areas that you can address right way wher	heading back to	
	work? Prioritize with the big picture in mind and you wil	I be moving	
	toward the program you hope to build!	•	
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	Questions?		
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	Feel free to contact me!		
	Kimberly.ganzevoort@spectrumhealth.org		
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### References

American Occupational Therapy Association Fieldwork Educators Certificate Program

American Physical Therapy Association Clinical Instructor Course



