February 5, 2018

Dear Occupational Therapy Students,

The MiOTA Conference Committee is offering an opportunity to nine students to serve as “Student Ambassadors” for this year’s Annual Fall Conference**, October 12-14, 2018**. The conference will be held at the Embassy Suites Hotel in Livonia, Michigan.

If selected, you **must** be available on FRIDAY evening October 14th at 6:00 PM for a short orientation meeting. **You must also be available throughout the entire two days of conference.** The orientation meeting will be held at the Embassy Suites Hotel.

**Your primary responsibility as a student ambassador will be:**

* Be available on **Friday, October 12th at 6:00 PM** for orientation
* To convene specific assigned sessions (a job description will be given out at the meeting)
* Collect the “Speaker Evaluation” at the end of these sessions
* Other duties may be assigned based on other conference activities

**Why should you apply to be a Student Ambassador?**

* Conference registration fee is waived for Student Ambassadors
* Lunch is provided both days of conference
* Network with occupational therapist and students from across Michigan

You **MUST** be a member in good standing of MiOTA at the time you submit your application. **Other expenses, such as hotel costs, mileage, etc. will be at your own expense.**

Please go to the MiOTA website: [www.mi-ota.com](http://www.mi-ota.com), to review the conference schedule.

If you are interested in applying for this exciting opportunity, please complete the “Student Ambassador Application” and **submit it along with a letter of recommendation from the Program Director or other faculty member in your program** to:

MiOTA

124 W. Allegan, Suite 1900,

Lansing, MI 48933

Fax (517) 484-4442

Email: office@miota.org

**COMPLETED APPLICATION DEADLINE: May 31, 2018**

**MiOTA Fall Conference 2018**

**Student Ambassador Registration Form**

Embassy Suites Hotel

19525 Victor Parkway

Livonia, Michigan

**October 12-14, 2018**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Attending: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MiOTA Membership Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Street)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (City) (State) (Zip)

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Ambassadors Requirements:**

1. Must be a member in good standing with MiOTA.
2. **Must be able to attend training meeting on Sunday October 6th** **at 6:00 PM**.
3. **Must be able to attend the ENTIRE conference (Sat & Sun).**
4. Submit with application a letter or recommendation from the Program Director or other faculty member of your program.

**Perks for being a Student Ambassador:**

1. Welcome Reception included.
2. **Admission to the conference sessions included.**
3. Attire is business casual. Saturday is blue and Sunday is green.

Please check the conference areas that are of interest to you. (Your interests will be considered in terms of scheduling you into the sessions you will be convening)

* Ethics/Pain/Documentation
* Geriatrics
* Pediatrics
* Education
* Psychosocial
* Technology
* Special Interests

Please submit a short essay **(150 words or less)** on why you would like to be a student ambassador. (Essay may be submitted as a separate attachment in a word document)

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Send completed application to:

MiOTA, 124 W. Allegan, Suite 1900,

Lansing, MI 48933

Fax (517) 484-4442 or E-mail: office@miota.org

***Conference information available at*** [***www.mi-ota.com***](http://www.mi-ota.com)