

Michigan Occupational Therapy Association

ARRIVE: Friday, October 6, 2017 DEPART: Sunday, October 8, 2017

ACCOMMODATIONS MAY BE AVAILABLE PRIOR TO AND FOLLOWING THE ABOVE DATES

Return this form by: **Wednesday, September 6, 2017**

To: Reservations Department
Grand Hotel, PO Box 286
Mackinac Island, Michigan 49757
Telephone: (906) 847-3331
Fax: (906) 847-0945
Email: groupforms@grandhotel.com



(please print or type)

Address _____

City _____ State _____ Zip Code _____ Cell Phone (____) _____

If sharing a room, name(s) of person(s) sharing with you: _____ Business Telephone (____) _____

E-mail _____

Grand Hotel offers a variety of room types for conference attendees. Guests sometimes ask to arrive earlier or remain later than the conference's official dates. We welcome your request for a specific room, room type, or room dates either prior to or following the conference. While your request will receive careful attention, please understand that it cannot be guaranteed.

ARRIVAL DATE: _____ DEPARTURE DATE: _____

PLEASE RESERVE THE FOLLOWING ACCOMMODATIONS:

	DOUBLE Daily, Per Person, Based on Double Occupancy	SINGLE Daily
Standard, non- lake view	_____ \$168.00	_____ \$261.00
Deluxe, lake view	_____ \$199.00	_____ \$323.00

Grand Hotel operates on the **Modified American Plan**. This means that your daily rate *includes* breakfast and dinner. In addition to our Grand Luncheon Buffet, other facilities are available at Grand Hotel for lunch.

ADDITIONAL PERSONS:

_____ 9 years of age and under, no charge, except for luggage charge _____ 10 through 17 years of age, \$59.00 daily, per person
_____ 18 years of age and over, \$139.00 daily, per person

PLEASE NOTE THAT A LIMITED NUMBER OF ROOMS ARE AVAILABLE FOR EACH RATE CATEGORY. IF THE RATE REQUESTED IS NOT AVAILABLE, THE CLOSEST AVAILABLE RATE WILL BE CONFIRMED.

NO TIPPING: Tipping to any employee anywhere within Grand Hotel is not required, expected or permitted. There is tipping at the following offsite restaurant locations: The Jockey Club at the Grand Stand, Woods, The Gate House, the Pool Grill, Cawthorne's Village Inn, Sushi Grand and Fort Mackinac Tea Room.

NOTE: Michigan 6% Sales Tax applies to all charges, including a 19.5% added charge on the per person daily room rate. There is also a 2% Mackinac Island Assessment charge on the per person daily room rate. There is a one-time charge of \$8.50 per person for transfer of luggage from the dock to the Hotel and return. Taxi transportation to and from the boat docks and the Hotel is not included in the daily rate.

The block of rooms being held for this meeting is based on estimated attendance. Please make your reservation as promptly as possible. Requests received after the block is filled will be contacted and given an option of being placed on a waitlist. The waitlist is not a guarantee of a room. All rooms in the block, which have not been reserved 30 days in advance of the meeting, will be released for other guests. Individual group reservations are subject to a 10-day cancellation policy. Reservation deposits will be refunded if cancelled 10 or more days prior to arrival, less a \$45.00 processing fee. Reservations cancelled less than 10 days prior will forfeit the room deposit.

Once a guest confirms a departure date upon check-in, should check-out occur earlier than agreed, there will be a \$400.00 charge.

DEPOSIT POLICY: A deposit of either one night's stay or the full stays room charge must accompany this form in order to hold your room.

METHOD OF DEPOSIT:

___ Please charge one full night rate to my credit card ___ Please charge my full stay to my credit card

CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____

SIGNATURE: _____ (Not valid without signature)

Grand Hotel accepts VISA, MasterCard, Discover, American Express, Diners Club, traveler's checks, personal checks, and cash payments for bills.

CHECK-IN TIME: After 4:00 p.m.

CHECK-OUT TIME: Before 11:00 a.m.

Visit our Web site at <http://www.grandhotel.com>

Your hotel confirmation will be arriving to you via e-mail. Please check your confirmation to make sure it is correct and print it for your records. Please contact us with any questions or changes.

In accordance with Michigan Law, all Grand Hotel guests rooms, meeting rooms, restaurants and bars are non-smoking